

APPLICATION FORM
(For Equity Shares / Preference Shares)

[To be printed on the issuing company's letter head]

To
Managing Director
Central Depository Services (India) Ltd.
17th Floor, P J Towers
Dalal Street, Fort
Mumbai - 400023

Date

DD / MM / YYYY

We advise that at the board meeting of our company held on _____, it has been decided to admit our _____(description of security/ies) for dematerialisation with Central Depository Services (India) Ltd. (CDSL). We forward herewith our application in Master Creation form and request you to allot an International Securities Identification Number (ISIN) for the aforesaid security/ies.

In consideration of CDSL admitting the aforesaid security/ies into its system we hereby agree and undertake to indemnify and keep indemnified and saved harmless CDSL, its directors and employees from and against any claims, demands, penalties, suits, action, litigation, arbitration, prosecution and any proceedings whatsoever and all costs, charges and expenses relating thereto and any harm, loss, damage or injury suffered or may be incurred by CDSL and/or any of its participants by reason of or as a consequence of the company furnishing any false or incorrect information or failing to furnish relevant information along with the required document/s to CDSL or permitting dematerialisation or rematerialisation of securities in breach of any order, decree, injunction, covenant or law in force for the time being or permitting dematerialisation of securities on the strength of certificate/s or document/s which are found to be forged, counterfeit, fake or cancelled or in respect of which duplicates/ replacements have been issued or the company or its executives or directors otherwise committing any action amounting to unauthorized dematerialisation including dematerialisation in excess of the listing approval/s or any default in observance of any obligations under The Companies Act, Listing Agreement with Stock Exchange/s, The Depositories Act, SEBI (Depository & Participants) Regulations, Bye-Laws, Operating Instructions, communiqué/ communication of / issued by CDSL from time to time.

Place _____

Date _____

Signature of authorised signatory

Name:

Designation:

MASTER CREATION FORM

(Part – A)

(Please read instructions at the end of this form)

<i>(to be entered by CDSL only)</i>	
Issuer ID	<input type="text"/>
ISIN ID	<input type="text"/>
ISIN	<input type="text"/>

1. Full name of the company _____

**2. Previous name/s, if any,
of the company** _____

**3. Registered office
address together
with tel/fax number
and e-mail address**

4. Date of incorporation _____

**5. Administrative office
address – if any,
including tel/fax
number and e-mail
address**

(In case communication is
required to be sent to
office other than the
registered office)

6. Name/s and address/es of promoters/ principal shareholders together with PAN

	Name & address	PAN
1.		
2.		
3.		
4.		
5.		

7. Category of the company (✓)

Public	<input type="checkbox"/>	Private	<input type="checkbox"/>
Listed	<input type="checkbox"/>	Unlisted	<input type="checkbox"/>
Indian	<input type="checkbox"/>	MNC	<input type="checkbox"/>
PSU	<input type="checkbox"/>	Others	<input type="checkbox"/>

8. Nature of business:

(Amount in Rs.cr.)

9. Particulars of capital as on _____

	Equity capital	Preference capital	Others
Authorised			
Issued			
Subscribed			
Paid – up			

10. Name/s & address/es of directors together with PAN

	Name	PAN
1.		
2.		
3.		
4.		

11. Particulars of company secretary

Name	
Employee/ Practicing	
Tel no.	
Fax no.	
E-mail id	
PAN	

12. Particulars of compliance officer

Name	
Designation	
Tel no.	
Fax no.	
E-mail id	

13. PAN of the company

14. Who handles the R&T work of the company
(√)

Company
R&T agent

15. Particulars of share dept./R&T agent which carries the share issue and transfer work

Share Dept./R&TA name & address	SHAREX DYNAMIC (INDIA) PVT. LTD. UNIT NO.1, LUTHRA IND. PREMISES, ANDHERI KURLA ROAD, SAFED POOL, ANDHERI (E), MUMBAI 400 072	
Tel no.	2851 5606, 2851 5644	
Fax no.	2851 2885	
E-mail id	Sharexindia@vsnl.com	
Name of the contact person & designation	Shri K.C.Ajitkumar (Chairman & Managing Director)	
SEBI reg. no.	INR000002102	
Date of reg.	16 th December 1994	
Date of expiry of reg.	15 th December 2012	

16. Where R&T work is handled by the company, who will establish electronic connectivity with CDSL? (√)

Company

R&T agent

17. Where the company share dept. / R & T agent handles transfer of physical securities and electronic connectivity is established through a different registrar, then particulars of such R & T agent

Name & address		
Tel no.		
Fax no.		
E-mail id		
Name of the contact person & designation		
SEBI reg. no.		
Date of reg.		
Date of expiry of reg.		

18. Investor grievances handling during the preceding 12 months.

No. of complaints received

No. of complaints resolved

No. of complaints pending for more than 15 days

**19. Any other information:
the applicant may wish
to furnish**

We certify that the particulars furnished hereinabove as also in the attached document are true and correct. We further undertake to inform CDSL of any change in the capital structure [in case of equity / preference shares] or change in the terms of the issuance of security/ies [in case of debt instruments / commercial papers / certificate/s of deposits] of which admission is being sought including the listing approval/s, registered office from time to time.

Place _____

Signature of authorised signatory

Date _____

Name:
Designation:

Particulars of Equity/Preference Shares to be admitted with CDSL

(Part – B)

1. Name of the issuing Company _____

2. Name of the share dept./ R&TA having electronic Connectivity with CDSL _____

3. Type of security (✓) Equity shares
Preference shares

4. Particulars of issued Capital

Type of security	No. of shares	Face value per share (Rs.)	Paid-up value per share (Rs.)
Equity			
Preference			

5. If listed then name/s of Stock exchange/s

Name/s of stock exchange/s	No. of shares	Total amount of listed capital (Rs. in lac)

6. Particulars of listing / 'in-principle' listing / trading approvals granted by stock exchange/s

(Give details with regard to each stock exchange where the security is listed together with certified copy/ies of listing approval/s)

Name/s of stock exchange/s	Distinctive nos. of shares listed		Listing approval no. and date
	From	To	

As on _____

7. Shareholding pattern

	No. of shareholders	No. of shares held	Percentage
Promoters' holdings			
Non promoters' holdings			
Total			100%

8. Number of shareholders holding more than 1% of the capital _____

9. Net worth of the company Rs. _____ lac as on _____

Net worth includes sum of share capital and reserves (excluding revaluation reserve) net of miscellaneous expenditure to the extent not written off and accumulated loss

(Please submit a certificate from a chartered accountant in support of net worth computation)

10. Dividend declared, if any and paid during the preceding 3 years

Financial year/s	Rate	Dividend per share (Rs.)

11. Trading history

Name of stock exchange	Year	No. of trades	No. of shares traded

12. Additional information to be furnished in case of admission of preference shares

The Company has not issued any Preference Share.

Details of the issue	No. of preference shares	N.A	
	Face value of each security	Rs.	
	No. of shareholders		
	Rate of dividend	Rs.	per share
(√)	Cumulative	N.A	Non cumulative
			N.A
	CCP	N.A	
	Fully convertible	N.A	Partly convertible
			N.A
	Optionally convertible	N.A	Compulsory convertible
			N.A
	Non convertible	N.A	
	Participative	N.A	Non-Participative
			N.A

13. Conversion terms	Date/s of conversion	of	Amount to be converted per preference share (Rs.)
	N.A		N.A

14. Redemption / Maturity particulars	Date/s of redemption/maturity	Amount/s to be redeemed per preference share (Rs.)
	N.A	N.A

Place: _____

Date: _____

Signature of authorised signatory

Name:

Designation:

Instructions:

1. Please ensure to submit all particulars.
2. Please tick ✓ wherever applicable
3. Write N.A. wherever not applicable.
4. Add annexures if required.
5. Each page should be stamped and initialed by authorised signatory.

Please submit with the application, the following documents, as applicable:

1. Certified copy of Articles of Association & Memorandum of Association (duly updated with amendments, if any).
2. Certified copy of Certificate of Incorporation and Certificate of Commencement of business if this is the first security of the company being sought to be admitted with CDSL.
3. Certified copies of Annual accounts of the company for the preceding 3 years.
4. Certified copy/ies of listing approval/s from all stock exchange/s where the security of the company is listed.
5. Certified copy/ies of board resolution/s in support of decision to admit the concerned security/ies with the CDSL system and also for appointment of R & T agent/s, if any, and giving name of the company official/s or director/s who are authorised to sign necessary agreement on behalf of the company in this regard.

