

(To be printed/typed on Issuers' letterhead)

Corporate Action Information Form
(for rectification)

Ref. No. : _____

Date : _____

National Securities Depository Limited
Trade World, A Wing
Kamala Mills Compound, Lower Parel
Mumbai – 400013.

We wish to execute a corporate action to rectify the error made by us/our R & T Agent earlier in confirmation of dematerialisation request /execution of corporate action, the details of which are given below:

1. Issuer Name _____

2. Reason of Error. [Explain with complete details as to how did the error occur)

3. Details of demat request / corporate action erroneously confirmed / executed

ISIN	DRN/CA order No.	Debit / Credit	Date of debit/credit	DP-ID	Client ID	Quantity

4. Details of Rectification Corporate Action

ISIN	Debit /Credit	DP-ID	Client ID	Quantity

5. Declaration

We undertake to indemnify NSDL against any loss/costs/claims/charges/demands/damages/disputes/proceedings that may arise against NSDL or its aforementioned Depository Participant(s) by any person(s) or entity(ies) due to the aforesaid rectification.

Name :

Designation : Company Secretary / Managing Director

Signature :

Date : _____
(dd-mm-yyyy)

Notes:

1. Print/type this form on your letter head.
2. This form should be signed by the Company Secretary or Managing Director.
3. Pay corporate action fee for rectification vide demand draft / cheque payable at Mumbai. [The fee is 1 Basis Point (0.01%) of market value of securities (subject to minimum of Rs. 500/- and maximum of Rs. 10,000/- plus service tax including education cess at 12.24% (e.g. minimum fee including tax / cess is Rs.561/-)
4. Inform the concerned beneficial owner and its Depository Participant about the rectification explaining them the reason for rectification.
5. Please verify the balances held by the client in the concerned ISIN in the recently downloaded periodic beneficial owners position (benpos) before you proceed. In case there are no free balances in the accounts of the client(s), you will have to take up this issue with the concerned client(s) directly.
6. Ensure that the corporate action information form (in original) is submitted and the fees are paid to NSDL atleast two days before execution of corporate action.
7. For execution of corporate action, you will have to advise your R & T Agent / Registry Division.